

# SUMMER STAFFER JOB DESCRIPTION

## Acadian Baptist Center

**POSITION TITLE:** Summer Camp Staffer

**RECRUITED & HIRED BY:** Camp Manager, Maintenance Director

**RESPONSIBLE TO:** Camp Manager, Staff Director, Maintenance Director, Administrative Assistant

**WORK WITH:** Director of Camp, Cooks, Kitchen Pusher, Canteen Manager, or whomever assigned to in a specific area.

**BASIC FUNCTION:** A staffer is to be a mature Christian with a Christian witness. A staffer needs to be pleasant & helpful toward campers, counselors and fellow staffers. They must be willing to work and to go that "extra mile" in serving others.

### GENERAL RESPONSIBILITIES & QUALIFICATIONS:

1. All staffers are to help wherever assigned & to be alert to things that need to be done.
2. All have a responsibility in recreation, canteen, yard work, housekeeping, serving and cleaning up kitchen and Dining Halls, or as counselors.
3. All are to live on camp grounds during camps unless specific arrangements are made.
4. Personal safety as well as camper safety procedures are to be followed.
5. Basic camp rules and regulations are to be followed.
6. A staffer's honesty must be above reproach.
7. Special prices for canteen merchandise will be made. If items are charged, the bill is to be paid at least every two weeks. All canteen items are to be paid for, also drinks in kitchen except at meal times.
8. All are responsible for working in canteen at designated times.
9. All are to be willing to be in staff programs & sing with ABC singers.
10. Personal neatness & cleanliness is imperative.
11. A staffer should have no personal habits that would be detrimental to a Christian testimony.
12. All are to help keep staff quarters neat and orderly at all times.